



Foreign Affairs Manual

1 FAM – Organization and Functions

Change Transmittal: ORG-295

Date: January 23, 2013

1 FAM 040 THE UNDER SECRETARIES OF STATE

Changes

1. This change transmittal announces the following updates:
 - Section 042: listing the bureaus and responsibilities under the Under Secretary for Economic Growth, Energy, and the Environment (E)
 - Updating several references throughout;
 - Updating reference to the Bureau of Resource Management (RM)
 - Providing a new organizational chart for E
2. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words or is entirely new, we did **not** use *dark magenta italic*. The CT line in each section shows when that section last changed.
3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).
4. The office responsible for this substantive update is S/ES-EX. Direct questions on these changes to the Office of Directives Management (A/GIS/DIR).

Filing Instructions for Paper Copies

1. Remove and discard old subchapter 1 FAM 040 (CT:ORG-285; 10-12-2012) and insert new subchapter 1 FAM 040(CT:ORG-295; 01-23-2013).
2. After inserting the material in the binder, insert this Change Transmittal immediately following the CT Checklist, then fill in the entry line for CT:ORG-295, and initial.

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2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.